



26<sup>th</sup> February 2018

### Snow Procedures

#### **Emergency Closure**

If the school has to be closed during the school day the school will contact parents as soon as possible by email message or via telephone.

#### **Overnight Snow**

If there has been snow overnight our school will be listed on the Essex County Council Emergency School Closures webpage: -

<https://www.essex.gov.uk/education-schools/schools/dates/pages/emergency-school-closures.aspx>

All other communication (e.g. late starts) will be broadcasted this way as well.

#### **Staff**

Members of staff are asked to make every effort to get to school, although in severe conditions they must make a judgement about the safety of travelling to school as some live quite a distance.

If you have any questions about these procedures, please contact the school office.

Yours faithfully

Ruth Baker

Deputy Headteacher

