

Updated 1st March 2021

FAQ	Information
	All our procedures follow government guidelines and may change at short, or no notice according to national events.
	Please help us to keep everyone safe and well by following our procedures - thank you.
Does my child have to come to school?	Yes. Attendance is mandatory and absences will be followed up as normal.
Do I have to socially distance?	Yes. You must adhere to 2 metre social distancing at all times – please limit the number of adults on site to one per family.
Does my child need to wear a mask?	No. Masks are not required by pupils in school. If pupils wear a mask to school you must provide a plastic bag for them to place it in as soon as they arrive at school. Please ensure your child knows how to put one on and remove it safely. They will be required to wash or sanitise their hands as soon as a mask is removed and before entering the building.
Do I have to wear a mask?	You are expected to wear a mask at all times when on school grounds and when approaching the school.
What happens at the start of the day?	All pupils to enter school grounds between 8:45 and 9:00.
	Ash Class will enter through the front entrance door.
	Parents will not be allowed to enter the school building
	You must keep your social distance at all times.
	Chestnut, Elm, Maple E, Maple B, Oak, Sycamore and Willow. Entrance will be along the emergency access road - one way system - keeping to the left.
	Pupils will be encouraged to walk along the road independently.
	Everyone must keep to the left, leave their child at the top of the access route (by the swimming pool) and walk back down to the road immediately. Please do not stop and talk as it creates a queue for others.
	Pupils will walk to their classrooms and enter through the appropriate external door.
	There will be members of staff on duty to show the children where to go.
	You must keep your social distance at all times.
Will you take my child's temperature?	No as Government guidance states that Parents, carers and settings do not need to take children's temperatures every morning. Routine testing of an individual's temperature is not a reliable method for identifying coronavirus (COVID-19).
What happens during the day?	All classes will stay in their class bubbles.

	Children will not be allowed in the corridor areas unless they are going to the computer suite or in the event of an emergency.
	All desks will face the front, except in Ash Class where arrangements will be appropriate for their learning.
	All necessary stationery items will be contained in their own wallet along with a lined exercise book and a squared exercise book
	A class set of reading books will be held in the classroom - not to be brought home – KS1 classes bring a book home on Mondays to be returned on Friday for quarantining over the weekend.
	PE will be outside initially these will be skills based and will be done in uniforms to avoid the risk of contamination.
	Lunches will be served and eaten in the classrooms.
	Outside play times will be staggered and areas will be zoned for class bubbles.
	Pupils will hand wash or sanitize regularly and wipe their own work spaces.
	Worship will be held in classrooms.
	When using the computer suite - pupils will only sit side by side and not opposite each other. All surfaces and equipment will be sanitised after each use.
What happens at the end of the day?	You must adhere to at least 2 metre social distancing at all times. Please limit the number of adults on site to one per family.
	Ash Class will leave through the front entrance - please follow the guidelines and wait in the yellow box. Older siblings can be collected from the top of the access road as before.
	Chestnut, Elm, Maple Classes and Oak Class will be collected from the top of the access road, between 3:00 and 3:10. Adults Keeping to the left, collecting their child and go back down to the road.
	Sycamore Classes and Willow Class will be collected from the top of the access road, between 3:10 and 3:20. Adults keeping to the left, collecting their child and going back down to the road.
	You MUST keep to this very strict timing in order for the school to keep social mixing to a minimum.
	Please only enter the school grounds if it is your designated time - do not come early as it blocks the flow.
	Please leave the grounds immediately,
What happens if I have more than one child?	All to be collected at the latest time, apart from Ash class who are collected at 2:55 from the front entrance.
	Please leave the grounds immediately,
	Where siblings are in Ash or Chestnut and in the older classes staff will make alternative arrangements with parents if necessary.
What if I have a question for the teacher or admin staff?	Email or telephone in with any queries as the front lobby is closed to all visitors and teachers will not be able to meet without an agreed appointment.

What does my child need?	Normal school uniform with dark trainers. A coat if required.
	Lunch box and/or water bottle
	Fruit snack only
	A wallet with all stationery items will be provided for each child and that will remain theirs. The items will only be handled by them and the outside will be cleaned at the end of each session.
	No PE kits until further notice. Lessons will be skills based so uniform is appropriate.
	No bags of any kind.
	Nothing else to be brought into school to minimise the risk of transmission.
How shall I prepare my child?	Please talk to them about the guidelines we have set and why we have to do so.
	We aim to keep a balance of school being as normal as possible alongside the extra measures - it needs to be a friendly, welcoming and safe place.
Will school dinners be available?	Yes.
What will happen with additional support and interventions?	These will continue as needed but they will be within the class bubble, and with the minimum change of adult support possible. Adults will sit to the side of pupils, maintaining at least 1 metre and keep the time to under 15 minutes.
How have you planned for this?	We undertook a thorough risk assessment of all areas of the school, all activities, the needs of the children, staffing, site limitations (number and size of classrooms) to name a few.
	Risk assessments and plans shared with all staff and governors.
	All subject to changes in government guidance and scientific evidence.
What can we do to help keep our children safe?	Please follow all the rules - sorry about the amount but we want to keep everyone safe.
	Please avoid social mixing outside of school and avoid your children attending different settings.
	Engage with the Test and Trace process.
	Advise the school of the result of any test taken by a family member.
	Maintain social distancing - including outside the school gates.
What happens if my child is ill?	If it is a normal childhood illness please contact the school to advise of absence as normal.
	If they are displaying symptoms of Covid19 - government guidance should be followed - currently have a test, if positive they must self isolate for 10 days and the rest of the family for 14 days. YOU MUST ADVISE THE SCHOOL.

What happens if anyone at home is ill?	If they are displaying symptoms of Covid19 - government guidance should be followed - currently have a test, if positive they must self-isolate for 10 days and the rest of the family for 14 days. YOU MUST ADVISE THE SCHOOL.
	In the case of siblings - If Child A has coronavirus symptoms then they should stay at home, and their household should follow the guidance on self-isolation. That would include the sibling.
	Child A's sibling's bubble does not need to self-isolate unless Child A's sibling develops symptoms and then tests positive.
	If Child A receives a negative test, both Child A and the sibling can return to school.
	If a family member has symptoms the household should isolate until the test result is returned. The individual should be tested as soon as possible. If the test comes back negative all household members can end their isolation. If the test comes back positive all household members continue to isolate (14 days for wider household, 10 for infected individual).
What happens if my child falls ill at school with symptoms of Covid 19?	Your child will be brought to the office area of the school and isolated. You must collect your child from school immediately. The child displaying symptoms must take a PCR test and stay at home whilst waiting for the results. If the child has a sibling they will have to be collected at the same time.
	The whole class bubble will then have to isolate until the results of the child displaying symptoms are received. The school will contact all parents of that class to collect their child from school immediately. When the school is advised of a negative test the class bubble will be advised to return to school the following day.
	When the school is advised of a positive test Essex Track and Trace will advise the date that isolation will end for the class bubble. We will contact parents and advise the date the children can return to school.
	In the case of siblings - If Child A has coronavirus symptoms then they should be sent home, and their household should follow the guidance on self-isolation. That would include the sibling.
	Child A's sibling's bubble does not need to self-isolate unless Child A's sibling develops symptoms and then tests positive.
	If Child A receives a negative test, both Child A and the sibling can return to school.
What happens if my child falls ill at school but not displaying Covid 19 symptoms?	Parents will be contacted and you must collect them from school immediately.
Will swimming take place?	There will be no swimming lessons until further notice.

Will Breakfast Club and
After School Club be
open?

Yes, subject to satisfactory risk assessments and procedures will follow
any government guidelines.