

Minutes from the meeting of The Friends of Little Waltham School
Annual General Meeting 2021
27 September 2021, 8pm

Present

Chair	Claire Stevens (CS)
Secretary	James Dawson (JD)
Treasurer	Jaclyn Bennett (JB)
School Representative	Kathryn Low (KL)
Committee Members	Liz Maycock (LM) Rebecca Taylor (RT) Aynur Nicolls (AN) Nicki Tutton (NT)

Apologies

Committee Members	Rosemary Ruszkiewicz (RR)
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The purpose of this AGM was to agree the draft constitution of the Friends of Little Waltham School Committee, to agree the proposed committee members for the coming year and to review the annual accounts for the past two years.

1. Committee members and trustees

- All proposed committee members and trustees were agreed by the Committee

2. Draft constitution

- The constitution as shared ahead of the AGM was agreed by the Committee

3. Chair's Report

- As outgoing Chair, RT shared her Chair Report for the past year:
 - i. It's been a difficult 24 months what with the pandemic and the effect this had on all fundraising activities which were planned. That being said, before the pandemic response in March 2020, the Friends Committee were able to deliver the Christmas Bazaar, 2 Movie & Munch events and one Sweet/Tuck sale. Upon the return of students in September 2020, a virtual balloon race took place raising close to £200.
 - ii. Recently, changes to personal circumstances for many has meant the change of various committee members however positions now look to be filled for the coming year
 - iii. Future events are not yet planned however once we hear from LM that these can occur, they will take place as quickly as possible
 - iv. RT thanked all for their support during her tenure as Chair and looks forward to remaining a trustee on the Committee

4. Treasurers Report

2019/20

Total income for the year was £7.4K with expenses of £9.8K leading to a £2.4K deficit in the year and closing funds held of just over £7.1K. Our charitable expenditure in the year included purchasing benches for the playground, renovation work to the Orchard room, provision of swimming tuition for all pupils and the associated maintenance and running cost of the pool facility.

2020/21

Total income for the year was £840 with expenses of £411 leading to a surplus of £429 in the year and closing funds held of just over £7.6K. Income in the year included a grant towards the cost of art supplies, the only charitable expenditure in the year was a contribution to the Yr6 leavers party with the pandemic massively impacting charitable activities in the year.

5. Future fundraising

- Many ideas were put forwards by AN who is keen to be involved, ideas and input from others are always welcome and gratefully received
- The Committee planned to regroup on 2nd November to discuss future fundraising events and timing

This concluded the AGM agenda, meeting closed at 8:40pm.