

Little Waltham CEVA Primary School

Special Educational Needs and Disabilities (SEND)

Information Report

School Offer 2022 - 2023

Our mission as a church school is to be – loving, welcoming and succeeding with faith, family and friendship at the centre of all that we do.

The key Christian values that are the core of our school life are forgiveness, creation, koinonia, reverence, service, wisdom, trust and endurance.

1. Little Waltham CEVA Primary School ethos.

2. Information on the kinds of special education provision made in the school.

SENCO contact details:
Glenda Finch
01245 360246
admin@littlewaltham.essex.sch.uk

School Provision

- We have a dedicated SENCO who has achieved the National Award for SEN Co-ordination.
- Verity Turner is our governor who has responsibility for SEND.
- SEND training opportunities are delivered to all staff.
- We have access to an Educational Psychologist, School Inclusion Partner and Engagement Facilitator.
- We liaise and have access to Specialist Teacher input for Physical and Neurological Needs, Visual Impairment and Hearing Impairment.
- We liaise closely with external Speech and language therapists from Provide.
- Where required, we also liaise with Paediatricians, Occupational Therapists, Physiotherapists, Health Visitors and other specific professionals who may provide general advice, specialist assessment, strategies and materials.
- Teaching assistants / Learning Support assistants are trained to support with reading, writing, numeracy, speech and language needs.

3. Information about Little Waltham CEVA Primary School's policies for the identification and provision for pupils with SEND and how the school evaluates the effectiveness of the provision for such pupils.

- Most interventions take place within the classroom. Some children with specific literacy and numeracy needs receive individual support outside of the classroom in areas of phonics, reading strategies and comprehension, writing independence and sound discrimination, grammar and punctuation, number bonds and times tables.
- We work closely with YMCA family support.
- Access to the GROW project which provides specialised support through the delivery of high quality, enhanced early intervention specialist support for children with Social, Emotional or behavioural difficulties.

- Our SENCO works closely with staff and parents to aid early identification.
- Person centred One Planning is used to create plans for all children on the SEND register.
- Plans are reviewed termly with parents, teachers and pupils.
- Plans clearly state the additional school intervention children with SEND receive, i.e. Education Health Care Plan (EHCP) or SEND Support.
- When necessary, referrals are made to the appropriate services as soon as possible.
- Observations are carried out by an Educational Psychologist where necessary.
- Interventions are tracked half-termly (informally) and termly (formally) to ensure effectiveness and recorded on individual termly Learning Plans for all pupils on the SEND register.
- Progress of children with SEND is closely monitored at Pupil Progress Meetings every term.
- Liaison meetings with pre-schools and secondary schools aid smooth transitions and ensure the sharing of information.
- SEND policy is updated annually.

4. Information about Little Waltham CEVA Primary School's policies for making provision for pupils with SEND including: evaluation of effectiveness, assessment and reviewing progress, adaptation to the curriculum, additional support and wider support.

- The SENCO can attend pupil progress meetings every term with the Head Teacher and class teachers to track children's progress. Progress data is shared with staff.
- Children's progress is monitored and, if necessary, suitable interventions are arranged.
- Class teachers and support staff work with individual children and groups of targeted children throughout the week.
- Activities are differentiated in the classroom to reflect the need and ability of the child.
- Support staff are used effectively during teaching time.
- Depending on the child's level of need, wider support, such as Educational Psychologists, Specialist Teachers, Speech and Language Therapists and other support agencies such as the YMCA are available to the school.

- TAs/LSAs are employed and trained to support SEND.

5. Information about the expertise and training of staff at Little Waltham CEVA Primary School in relation to children with special educational needs.

6. Information about equipment and facilities to support children with SEND at Little Waltham CEVA Primary School

7. Arrangements for consulting parents of pupils with SEND at Little Waltham CEVA Primary School.

- SENCO attends regular training, termly update meetings and termly cluster meetings.
- Speech and language training for TAs / LSAs that support children with speech and language plans.
- Advice and resources from PNI specialist teacher team.
- LSAs are trained in interventions that are relevant to their roles.

- A wide variety of resources are used when appropriate to aid learning across the school, this includes: sand timers, reward charts, play leaders, peer tutors, left handed scissors, pencil grips, sit and move cushions, writing slopes and ICT resources.
- There is an access plan which includes the disabled toilets.
- Classes use visual timetables.
- We have access to a classroom, the school house, a library and SEND room/office for small group work.
- Gym trail and finger gym resources.
- Range of reading material for all abilities.
- SEND games and resources kept centrally for all the school to access.
- Interactive whiteboards and computers/laptops available for whole school use.
- We have additional adults that support children in class where and when required.
- Resources from speech and language therapists and specialist teachers.

- A person centred One Planning approach is used.
- SENCO liaises with preschools, where possible, in order to meet the child and parents to aid the transition process.
- Termly One Planning person centred meetings to update agreed targets for all pupils on the SEND register.
- SENCO is available by appointment, via telephone, face to face or TEAMS as requested by parent.
- Annual Review person centred meetings with parents, specialist teachers and other professionals.
- Information is available on the school's SEND policy available to browse on the school website.
- Parent consultation evenings with teacher and SENCO if necessary. Separate SENCO appointments are available.
- Health care plans, speech and language plans, behaviour management plans, Educational Psychologist reports are all shared with parents.
- Where effective, a home/school communication book is used.

- Inclusive school council.

8. Arrangements for consulting young people with SEND about, and involving them in, their education.

9. What to do if you are not satisfied with a decision that has been made by the school.

10. The contact details of support for the parents of pupils with SEND, including those for arrangements made in accordance with clause 32.

11. Arrangements for supporting pupils transferring between pre-school to Little Waltham CEVA Primary School or on to secondary school.

- Person centred One Planning approach.
 - Participation in Annual Reviews: my views section.
 - Transition booklets.
 - Annual Surveys.
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- We have an open door policy. The class teacher and SENCO are available for parents to discuss concerns either in person, via telephone or email. Please use the admin@littlewaltham.essex.sch.uk address to contact the SENCO.
 - If your complaint has not been dealt with to your satisfaction, the next step is to approach the Head Teacher by letter, or by telephone.
 - The school's Governors are the next stage in trying to resolve a complaint. Verity Turner (school governor for SEND) can be contacted in writing via the school office.
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- Contact details are signposted by the SENCO
 - School Nurse/Health
 - Counselling services/YMCA
 - Parent helpline
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- When transferring from pre-school, all children who have SEND and a plan will transfer with this to Little Waltham CEVA Primary School. All provision, programmes and outside agency support in place at pre-school will continue.
 - All children with SEND are invited to visit this school on several occasions to familiarise themselves with staff and the school structure, including location of their classroom, toilets, hall and playground.
 - A review of the pupil's needs will be made after an initial settling in period.
 - With transfer to secondary school, a meeting will be held with the SENCO from the secondary school to transfer SEND information.

<p>12. Information on where the local authority's local offer is published.</p> <p>13. Arrangements for the admission of disabled persons as pupils to the school.</p> <p>14. The steps taken to prevent disabled pupils from being treated less favourably than other pupils.</p> <p>15. The facilities provided to assist access to the school by disabled pupils.</p> <p>16. The plan prepared by the governing body or proprietor under the paragraph 3 of Schedule 10</p>	<ul style="list-style-type: none"> • Close links are made with our local secondary schools, Chelmer Valley High and Beaulieu Park. Discussions are held between schools to facilitate a smooth transition. Parents are encouraged to contact the secondary school to learn of their SEND offer. • Transitional reviews are available for children who have an EHCP. • Additional visits are made available for children who have an EHCP. <ul style="list-style-type: none"> • SEND Policy • School Website • The local offer is available via http://www.essexlocaloffer.org.uk <ul style="list-style-type: none"> • Little Waltham CEVA Primary School adheres to the Local Authority admission arrangements. We would strongly encourage a preliminary visit and a subsequent meeting with parents and all relevant agencies involved with the pupil. <p>The following documents all underpin the school's commitment to the fair treatment of all pupils:</p> <ul style="list-style-type: none"> • The Teacher Standards (2012) • Code of Conduct Policy • Teaching and Learning Policy • Safeguarding Policy • Accessibility Plan <ul style="list-style-type: none"> • Please see the Accessibility Plan. <ul style="list-style-type: none"> • Please see the Accessibility Plan.
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**to the Equality Act 2010
(accessibility plan).**